

# South Carolina Procedure for Legal Name Change

## What you'll need:

[DSS Form 3072](#)

[SLED Records Check Form](#)

Fingerprint Card (See below)

[Name Change Petition](#)

[Social Security Form \(ss-5\)](#)

[Affidavit of No Convictions](#)

[Alimony Affidavit](#)

[Family Court Cover Sheet](#)

[Hearing Request](#)

**Total Cost:** Approximately \$200, plus attorney fees if you choose to hire one.

## Steps:

- Contact SLED at (803) 896-1443 and request a Name Change Packet, which will include the Records Check Form and Fingerprint Card. These will come in the mail.
- When packet arrives in the mail, take Fingerprint Card to local law enforcement center with \$10.00 and get fingerprints done.
- Fill out the SLED forms and mail them, the fingerprint card and \$25.00 to the address provided on the paperwork.
- Fill out the DSS Form 3072 and mail with \$8.00 to the address provided on the paperwork.
- Forms will be returned in the mail.
- Fill out name change petition, both affidavits, and hearing request.
- Take all documents along with \$150.00 to clerk's office at your local family court.
- A court date will be appointed to you.
- Bring family court cover sheet to your hearing.
- Once name change order has been issued, take the order to DMV and Social Security Office. Fees may apply.

\*Prepared by Ethan Johnstone; co-founder of [Gender Bender's](#) out of Greenville, SC and [South Carolina Equality TransAction](#) committee member.

*The following information is intended to provide general information regarding major areas of federal, state, and local laws or policies. It should not be construed as legal advice or a legal opinion on any specific facts or circumstances, and does not create an attorney-client relationship. Past practice is no guarantee of future developments. While laws and legal procedure are subject to frequent change and differing interpretations in the ordinary course, this is even truer as laws and policies about transgender issues receive more attention and review. SC Equality cannot ensure the information is current or be responsible for any use to which it is put. Contact a qualified attorney in South Carolina for legal advice about your particular situation.*